



Agenda
Ordinary Council Meeting
24 January 2024





CERTIFICATION

"I certify that with respect to all advice, information or recommendation provided to Council with this agenda:

1. The advice, information or recommendation is given by a person who has the qualifications or experience necessary to give such advice, information or recommendation, and;
2. Where any advice is given directly to Council by a person who does not have the required qualifications or experience that person has obtained and taken into account in that person's general advice the advice from an appropriately qualified or experienced person."

Note:

S65(1) of the *Local Government Act 1993* requires the General Manager to ensure that any advice, information or recommendation given to the Council (or a Council Committee) is given by a person who has the qualifications or experience necessary to give such advice, information or recommendation. S65(2) forbids Council from deciding any matter which requires the advice of a qualified person without considering that advice.

Dated this 19 January 2024

Warren Groves
GENERAL MANAGER



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FLINDERS COUNCIL ORDINARY MEETING – AGENDA

Wednesday 24 January 2024

1 Attendance

Venue	Flinders Arts and Entertainment Centre
Commencing	1.00 pm
Attendees – Councillors	Mayor Rachel Summers Deputy Mayor Vanessa Grace Garry Blenkhorn Aaron Burke Carol Cox Peter Rhodes Ken Stockton
Apologies	
Attendees- Staff	Warren Groves General Manager Jade Boyes Corporate Services Coordinator Sammi Gowthorp Community Services Coordinator Richard Harley Acting Infrastructure Manager Kyra Newman Executive Assistant (Minute Taker) Sue Mythen Executive Officer (Minute Taker) Jacci Smith Development Services Coordinator

2 Acknowledgement of Country

The Mayor will begin by acknowledging the Traditional Owners of the land on which we meet today, the palawa people of the trawulwai Nation. She will recognise their continuing connection to the land, waters and culture of this island, and pay respects to Elders past, present and emerging.

3 Confirmation of Minutes

3.1 Minutes of the Ordinary Council Meeting 13 December 2023

RECOMMENDATION

That the Minutes from the Ordinary Council Meeting held on 13 December 2023 be confirmed.

4 Public Question Time

In accordance with Section 31 (1) of the Local Government (Meeting Procedures) Regulations 2015 and the Flinders Council Public Question Time – Council Meeting Procedure, the following are to be adhered to at public question time.

Public Question Time is permitted at Ordinary Council Meetings, during which, members of the public may ask questions of the Council relating to Flinders Council matters.

The basis on which questions may be asked is:

- 1. All questions will be addressed through the Chair (being the Mayor in normal circumstances) who will answer them as she/he sees fit. Under no circumstances will members of the gallery be permitted to address or question either elected members or officers of the Council. The Chair may delegate answers to the appropriate Councillor or staff member if required.*
- 2. Persons addressing the Chair must pay the respect due to that office. Failure to do so may mean their address is terminated without notice.*
- 3. Where the answer cannot be provided immediately, it will be provided in writing within 14 days and tabled at the following Ordinary Council Meeting.*
- 4. All questioners are encouraged to register their intent to question with the General Manager before the meeting. Preference will be given to those who have so registered.*
- 5. Question time shall not extend longer than 30 minutes and may be divided into two 15 minute sessions.*
- 6. The actual timing of the session(s) is to be immediately after the opening of the meeting and advertised with the notice of meeting.*

5 Response to Public Questions

Meeting Date: 13 December 2023

Question 1: Wendy Jubb-Stoney (From the Annual General Meeting)

The General Manager,
Mr. Groves,
Flinders Council.

Due to medical reasons, I am unable to attend the Annual General Meeting at 5.00pm today.

As you are the administrator of Council, would you be so kind as to pass this question on to be asked of the Mayor at the Annual General Meeting today please.

Question to the Mayor at today's Flinders Council Annual General Meeting 13.12.23

"Given both the staff and Councillors have refused to amend their Coastal Area SAP in the Planning Scheme, specifically the maximum 300m² roof area*, the prohibition on building earth catchments on freehold land and the taking of 100m of freehold land to "protect" a roadway and a coastal area specifically around Badger Corner, but also the whole Coast of Flinders Island, my question is:

a) How do Council and Councillors, propose to compensate land owners for taking their land with this overlay?

b) Will Council provide the extra water to landowners who are now forbidden to catch sufficient rainwater on which to live, under this Coastal Area SAP overlay?"

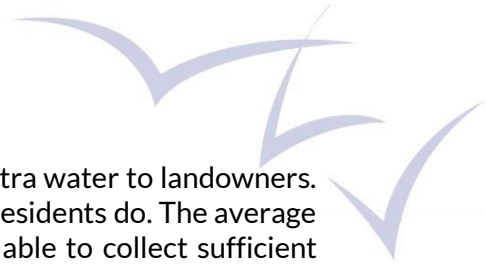
*Please Note that according to the Australian Government "Your Home Water Use Calculator", Flinders Island houses require far more roof area than a maximum of 300m² irrespective of the size of the property, to supply a family for a year. Vegetable garden water usage is in addition to "Home Water Use".

Mayor's Response

The Coastal Areas Specific Area Plan (SAP) was developed, via community consultation, to protect the visual bulk of development around the coast, in response to concerns from the community about the visual impact of development in prominent locations. The Tasmanian Planning Commission (TPC) assessed the SAP at the time the Flinders Local Provisions Schedule (LPS) was undertaking hearings and approved it as a suitable mechanism to meet the community demand.

As previously articulated to you, Council discussed the Coastal Areas SAP at a workshop held on 31st May 2023. There is an opportunity to review operation of the LPS once it has been tested through a few applications and decisions, to see whether it is delivering the intended outcomes or requires revisions. Although work around a potential amendment has commenced, it cannot be submitted to the TPC, for their consideration, until more data to support the change is to hand.

It is inappropriate that you make statements such as "...taking their land". This is grossly incorrect. There have been planning schemes and planning and building rules for many years now, that all landowners need to adhere to. That statement would only relate to the transfer of ownership of land, of which there is no intention to undertake anything remotely like that.



In relation to part b of your question, Council will not be providing extra water to landowners. No one is forbidden from collecting rainwater, in fact the majority of residents do. The average house size on Flinders Island is 150 square metres and is generally able to collect sufficient water for household and garden use. I have been unable to locate the "Your Home Water Use Calculator", nor any information stating that Flinders Island houses "require far more roof area than a maximum of 300m² irrespective of the size of the property".

Question 2: Magdalena Steffens-Bartrim (from the Ordinary Council Meeting)

Can you please advise the current arrangements and preparedness of Flinders Island for any potential disasters and emergencies (flood, fire, epidemics). Infrastructure a, alerts responsibilities, coordination etc – Thank you.

Mayor's Response

Thank you for your question at the December Flinders Council Ordinary Meeting. In response, I would like to inform you that I serve as the Chair of the Municipal Emergency Management Committee (MEMC). This committee operates in accordance with the local Municipal Emergency Management Plan (MEMP) and collaborates with State Emergency Services (SES) North to ensure compliance with Northern Regional arrangements. Members of the committee include representatives from critical services in the Northern Region, such as TasFire and Ambulance Tasmania, as well as local service providers and volunteers.

The primary focus of Council's role lies in communication and community engagement. In emergency situations, agencies like TasFire will take the lead in response efforts, with Council providing support and disseminating information to the community and beyond. Additionally, Council assumes a leadership role in recovery efforts, including the establishment of evacuation and recovery centres.

From a Council-specific perspective, our website features a dedicated safety section providing information on emergency management, safety, and bushfires, among other topics. We regularly communicate emergency preparedness, response, and recovery information through our various channels including social media and the Island News. In September 2023 we actively participated in the Community Bushfire Ready Challenge.

Following the Leeka bushfire in early October 2023, we strongly encouraged residents to prepare their properties for the upcoming bushfire season, develop bushfire survival plans, and familiarise themselves with the Community Protection Plan. Information was provided both digitally and in hardcopy.

As you can understand, in times of emergency, there is a fair bit of "rallying together" as a community, however, our actions are guided by protocols outlined in the MEMP and the Tasmanian Emergency Management Arrangements (TEMA). Both of these documents are attached for your reference.

Should you require any additional information please let me know.

RECOMMENDATION

That the responses to the public questions from the 13 December 2023 Ordinary Council Meeting and Annual General Meeting be noted.



6 Councillors' Questions on Notice

6.1 Councillors' Questions on Notice

Nil

7 Councillors' Questions Without Notice

Regulation 29 of the Local Government (Meeting Procedures) Regulations 2015 specifies that in putting a Question Without Notice a Councillor must not offer an argument or opinion, draw any inference or make any imputations except so far as may be necessary to explain the question. The Chairperson must not permit any debate of a Question without Notice or its answer.

8 Late Agenda Items

Under R8(6) of the Local Government (Meeting Procedures) Regulations 2015, the Council may, by absolute majority vote, consider late agenda items at this meeting.

9 Declarations of Pecuniary Interest

In accordance with Regulation 8 of the Local Government (Meeting Procedures) Regulations 2015, Councillors are required to declare any pecuniary interest that they, or any of their close associates, may have in any matter appearing on the agenda, or any supplementary item to the agenda, before any discussion on that matter.

10 Conflicts of Interest

In accordance with Part 2, paragraph 6 of the Local Government (Model Code of Conduct) Order 2016, Councillors are required to declare any conflict of interest, be in actual, perceived or potential, that they may have regarding any matter appearing on the agenda, or any supplementary item to the agenda before any discussion on that matter commences.

11 Leave of Absence

Nil

12 Policies

The following Council policy was adopted at the 22 November 2023 Ordinary Council Meeting and no submissions were received throughout the 28 day public consultation period. As per the requirements of the Council Policy and Procedure Framework, the policy is now considered to be adopted:

- S-O2 Public Open Space Policy



13 Workshops & Information Forums

Action For Information
File Reference COU/0205 Workshops & Information Forums

Council Workshop – 13 December 2023

Council held a workshop on the following subjects:

- Item 1 rPPP – Regional community precincts with local partners grant
- Item 2 Safeguarding Children and Young People Policy
- Item 3 Low Priority Roads
- Item 4 2024 Workshop Plan
- Item 5 Infrastructure Budget and Update
- Item 6 Acting General Manager’s Update

Councillors	In Attendance
Mayor Rachel Summers	Yes
Deputy Mayor Vanessa Grace	Yes
Councillor Garry Blenkhorn	Yes
Councillor Aaron Burke	Yes
Councillor Carol Cox	Yes
Councillor Peter Rhodes	Yes
Councillor Ken Stockton	Yes

Staff and Consultants	In Attendance
Jade Boyes Acting General Manager	Yes
Richard Harley Acting Infrastructure Manager	Yes
Sammi Gowthorp Community Services Coordinator	Yes
Jacci Smith Development Services Coordinator	Yes
Sue Mythen Executive Officer (Note Taker)	Yes
Marissa Walters Contract Accountant (item 1)	Yes

Voting Requirement

Simple Majority.

RECOMMENDATION

That the Council Workshop held on 13 December 2023 be noted.



14 Publications and Reports Tabled for Information

15 Reports To Be Received

15.1 Flinders Council Audit Panel

Action	For Information
Officer	Warren Groves - General Manager
File Reference	FIN/0401 Audit Panel
Annexures	1. 2023.12.07 Flinders Council Audit Panel - Confirmed [15.1.1 - 9 pages]

Officer's Report

The confirmed minutes of the Flinders Council Audit Panel meeting held on 7 December 2023 have been provided for consideration. The minutes outline what the Committee has been working on to date and can now be accepted by Council.

Voting Requirement

Simple Majority.

RECOMMENDATION

That the Confirmed Minutes of the Flinders Council Audit Panel meeting held 7 December 2023 be accepted.

16 Councillors' Reports

Nil



17 Mayor's Report

17.1 Mayor's Report For December 2023 - January 2024

Action	For Information
Councillor	Cr Rachel Summers
File Reference	COU/0600 Mayor's Report
Annexures	Nil

Appointments


Date	Description
30/11/2023	Governance Meeting
30/11/2023	Council Christmas Dinner
06/12/2023	Bass Strait Wind Area Meeting
06/12/2023	Renewables, Climate and Future Industries Tasmania - Wind Area
12/12/2023	Childcare LEG Meeting
13/12/2023	Council Workshop
13/12/2023	Ordinary Council Meeting
13/12/2023	Council Annual General Meeting 06/12/2023
18/12/2023	The Hon Jeremy Rockliff's Cocktail Party
11/01/2024	Governance Meeting
14/01/2024	Islander Portrait Prize Exhibition Opening

Correspondence In

Date	From	Subject
01/12/2023	Judy Jacques	Wind Farms
04/12/2023	Glenda Ballantyne	Levelling the Playing Field - ICANN Webinar
04/12/2023	Lynden Leppard, Local Government Association Tasmania (LGAT)	Important Child and Youth Safeguarding Framework Update and Support
04/12/2023	Dion Lester, Chief Executive Officer, Local Government Association Tasmania (LGAT)	Future of Local Government (FoLG) Review Engagement - save the date
04/12/2023	Ed Beswick, General Manager, Thrive Group	Duckpond Laundry Cupboard Grant
04/12/2023	Rachel Williams, NE Advertiser	Cape Barren Water
05/12/2023	Eve Schulz	Lady Barron beach/walking path
05/12/2023	Nicole McGovern, Office of the Premier	Invitation to Christmas Drinks
06/12/2023	Michael Stedman, Timmins Ray	Media Training
08/12/2023	Dianne Cudby	Messages from the world to New Zealand
08/12/2023	Sarah Bilney Assistant Manager Department of Climate Change, Energy, the Environment and Water	Flinders Council - Offshore wind consultation follow up
08/12/2023	Dawn Zelman	Letter - Thanks and additional information request



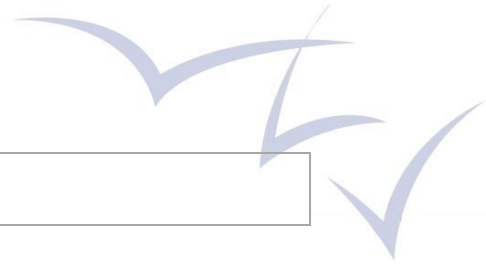
11/12/2023	Judy Jacques	Image of Wind Turbine Supports
12/12/2023	Michael Buck	Housing & Waste Management
12/12/2023	Denise Gardner, Cape Barren Island Aboriginal Association Inc. (CBIAA)	10,000 Litre water tank
13/12/2023	Dr Sarah Russell Director Climate Change Renewables, Climate and Future Industries Tasmania (ReCFIT) Department of State Growth	Local Government Climate Capability Program - post-workshop feedback request
14/12/2023	Nikita Heazlewood, Tas Water	Stakeholder Specialist Update - Farewell
14/12/2023	Local Government Association Tasmania	LGAT News December 2023
15/12/2023	Melanie Brown, A/Executive Director Office of Local Government Department of Premier and Cabinet	Managing conflicts of interest of councillors – framework discussion paper - addendum and extension of consultation period
15/12/2023	Samuel Paske, TasWater	Invitation to participate in TasWater's stakeholder survey
15/12/2023	Denise Gardner, Cape Barren Island Aboriginal Association Inc. (CBIAA)	RE: 10,000 litre water tank
18/12/2023	Rachel Williams Rachel Williams, NE Advertiser	Regional Round Up reminder
18/12/2023	Mary Duniam, President – ALGWA	Invitations - ALGWA General Meetings 2024
20/12/2023	Dawn Zelman	Letter - Cars Parking over Footpath and Driveway
20/12/2023	Councillor Linda Scott, President, Australian Local Government Association	Invitation to submit motions to ALGA's 2024 National General Assembly
20/12/2023	Kerrie Prescott	Proposed Veterinary clinic
22/12/2023	Dion Lester, CEO, LGAT	GMC Communique
03/01/2024	Emily Cunningham Secretary of the Association for Victorian-Tasmanian Relations	Tasmanian-Victorian Relations
04/01/2024	Dominic Hughes Community and Stakeholder Engagement Specialist TasWater	Introduction as replacement for Nikita Heazlewood
04/01/2024	Emily Cunningham Secretary of the Association for Victorian-Tasmanian Relations	Tasmanian-Victorian Relations
04/01/2024	Anne Chuter Chief Forest Practices Officer Forest Practices Authority	Introduction and request for a meeting
08/01/2024	Hon. Michael Ferguson MP	Container Refund Scheme - SPP



	Deputy Premier Minister for Planning	Amendment 01/2022 and Planning Directive No. 9
08/01/2024	Hon. Nic Street MP Minister for Local Government	Local Government Learning and Development Framework
08/01/2024	Hon. Michael Ferguson MP Deputy Premier Minister for Planning	Letter to Mayor Rachel Summers, Flinders Council - Safe Harbour
09/01/2024	Melinda Pearce Executive Assistant LGAT	Calling for registrations for the Mayor and Deputy Mayor Workshop
10/01/2024	Jana Goelz, Commercial Manager, Launceston Airport	RE: Question regarding Taxi access to the Sharp Terminal
11/01/2024	Jennifer Kelloway – Office of Simon Wood MP	Flinders Island Airport - Tasmanian Flag
12/01/2024	Joanna Klug	Vet Clinic Letter

Correspondence Out

Date	To	Subject
05/12/2023	Dawn Zelman	Letter – Response regarding vegetation removal
05/12/2023	Rachel Williams, NE Advertiser	Stories
06/12/2023	Eve Schulz	Re: Lady Barron beach/walking path
06/12/2023	Nicole McGovern, Office of the Premier	Re: Your Invitation to Christmas Drinks with The Premier
06/12/2023	Rachel Williams, NE Advertiser	Re: Cape Barren Island water
11/12/2023	Judy Jacques	Re: image
12/12/2023	Denise Gardner Cape Barren Island Aboriginal Association Inc. (CBIAA)	10,000 Litre water tank
15/12/2023	Wendy Jubb-Stoney	Annual General Meeting Public Question response
15/12/2023	Denise Gardner, CBIAA	Re: 10,000 litre water tank
19/12/2023	Rachel Williams, NE Advertiser	Regional Round-up
08/01/2024	Magdalena Steffens- Bartrim	Flinders Island Preparedness for Potential Disasters and Emergencies.
12/01/2024	Jennifer Kelloway, Office of Simon Wood MP	Re: Flinders Island Airport - Tasmanian Flag
12/01/2024	Joanna Klug	Re: Vet Clinic Letter
15/01/2024	The Honourable Michael Ferguson MP, Deputy Premier Minister for	Response - Safe Harbour Project



	Infrastructure and Transport	
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Voting Requirement

Simple Majority.

RECOMMENDATION

That the Mayor's report be received.



18 Development Services

18.1 Development Application Report for December 2023

Action	For Information
Officer	Rowena Gill - Development Services Officer
File Reference	PLN/0105 Development
Annexures	1. Dec 2023 DA Report to Council [18.1.1 - 2 pages]

Introduction

This report provides Councillors with an overview of the applications for the current period as per motion 249.09.2015, passed at the 24 September 2015 Council Meeting when Council requested monthly data from the West Tamar Council planning consultancy service. As of July 2020, Flinders Council now generates the data and prepares the Development Application Report monthly.

Permitted applications are assessed under section 58 of the *Land Use Planning and Approvals Act 1993* (the Act) and are not advertised. If applications classified as Permitted meet all development and use standards, they must be granted a permit, with or without conditions.

Discretionary applications are assessed under section 57 of the Act and are exhibited for a two-week period during which submissions may be received from the public. If a submission is received, the planner's report for that application is considered by Council. Discretionary applications where no submissions are received, as well as applications with a Permitted pathway, are approved under delegation to the General Manager.

The numbering of applications relates to the electronic filing system. Numbers are allocated to Planning (DA), Building (BA) and Plumbing (PA) applications as they are received. This may mean that planning numbers are not sequential, if for example, a development requires a building application but is exempt from a planning application.

Previous Council Consideration

Some items may have been considered at meetings of Council while the remainder have been approved under delegation by the General Manager.

Officer's Report

Refer to Annexure 1, Development Applications Report – December 2023

Voting Requirement

Simple Majority.

RECOMMENDATION

That the Planning Department Application Report – December 2023 be received.



19 Infrastructure

19.1 Infrastructure Update December 2023

Action	For Information
Officer	Richard Harley – Acting Infrastructure Manager
File Reference	WOR/3000 Infrastructure
Annexures	1. Works Manager Report Template [19.1.1 - 5 pages]

Introduction

The purpose of this report is to provide Councillors with an update of monthly activities undertaken by the Infrastructure department.

Officers Report

This report is provided on a monthly basis at the request of Council.

Voting Requirement

Simple Majority.

RECOMMENDATION

That the Acting Infrastructure Manager's Report – December 2023 be received and accepted by Council.



20 Finance

20.1 Quarterly Financial Report - January 2024

Action	For Information
Officer	Marissa Walters – Contract Accountant
File Reference	FIN/0100 Quarterly Finance Report
Annexures	1. 2023-24 Quarter 2 - Financial Report 31 December 2023 with Capex [20.1.1 - 13 pages]

Introduction

On a quarterly basis, Council is presented with a Financial Report.

This report, and the attached Quarterly Financial Report (Annexure 1) have been prepared based on changes made to formatting and presentation that were adopted as part of the 2023/2024 Council budget and include high level operational reports for Council's information.

Previous Council Consideration

Not applicable.

Officer's Report

Annexure 1, with overview provides a summary of income and expenditure for the Council at the end of the second quarter ending 31 December 2023.

The report includes Profit & Loss, Balances Sheet, Cash Flow Statement, Capital Works and department reports. Where there are variances greater than 10% and \$50,000, commentary is provided by way of notes.

This report is for information only.

Statutory Requirement

Local Government Act 1993

Strategic Alignment

Not Applicable for this report

Budget and Financial Implications

Budget affects all areas in Council's Annual Plan with the budget implications identified.

Risk/Liability

Nil

Voting Requirement

Simple Majority.

RECOMMENDATION

That Council receives and notes the Quarterly Financial Report – December 2023.



20.2 Infrastructure Budget Variation

Action	For Decision
Officer	Marissa Walters - Contract Accountant
File Reference	FIN/0701 Budget
Annexures	1. 2024.01.24 Capex Review Council Meeting Jan 2024 [20.2.1 - 3 pages]

Introduction

To consider the impact of the revised carry forward amounts for the Capital Works budget and adjustments to existing and new capital works projects.

Previous Council Consideration

185.06.2023 28 June 2023

Previous Council Discussion

13 December 2023 Council Workshop
08 November 2023 Council Workshop

Officer's Report

With the end of year financials now complete and audited for the period ending 30 June 2023, the capital works projects that need to be carried forward have been reviewed. The updated carried forward budget amounts are reflected in annexure 1.

Other impacts on existing capital works budget items have also been considered and new items added as highlighted in annexure 1, based on the recommendation of the Acting Infrastructure Manager to meet the current needs of Council.

Overall, there is a \$25k impact on the amount of Council funds previously committed to the Capital Works program.

Statutory Requirement

Local Government Act 1993

Strategic Alignment

ACCESSIBILITY/INFRASTRUCTURE

2.1 Quality public infrastructure, roads and footpaths

2.1.1 Maintain a network of safe roads and pedestrian pathways that recognises the changing needs of the Community.

GOOD GOVERNANCE

4.1 An organisation that provides good governance, effective leadership and high-quality services, within our means

4.1.1 Council meets its statutory obligations to manage risk, achieve financial sustainability and model good governance.

Budget and Financial Implications

There will be a \$25k impact to Council's cashflow. This will be offset by a higher than forecast cashflow from sale of excess plant.



Risk/Liability

Corporate: No unforeseen risks or legal obligations are identified because of this budget variation.

Voting Requirement

Absolute Majority

RECOMMENDATION

That Council approves the budget variation January 2024 as presented at annexure 1.



20.3 Cape Barren Island Water Tank

Action	For Decision
Officer	Richard Harley – Acting Infrastructure Manager
File Reference	FIN/0701 Budget
Annexures	1. CBI Watertank Quotation Summary [20.3.1 - 2 pages]

Introduction

At the 28 June 2023 Ordinary Council Meeting, Council allocated \$30,000 in the 2023/2024 budget for works to be undertaken specifically to benefit Cape Barren Island residents. Appropriate works to be defined in collaboration with Cape Barren Island leaders and residents.

Previous Council Consideration

182.06.202 28 June 2023

Previous Council Discussion

13 December 2023 Council Workshop
22 November 2023 Council Workshop
14 June 2023 Council Workshop

Officer's Report

Council representatives visited Cape Barren Island (CBI) on 6 June 2023 to undertake stakeholder engagement with Island leaders and residents. Funds were subsequently allocated in the 2023/2024 budget with appropriate scope to be identified in collaboration with CBI leaders and residents.

During November 2023 Cape Barren Island suffered water shortages which resulted in the Department of Premier and Cabinet (DPaC) - Office of Aboriginal Affairs, funding the transporting of water to CBI, from Flinders Island by engaging a third party contractor in consultation with the Cape Barren Island Aboriginal Association (CBIAA).

Council provided a 10,000 litre water tank to assist throughout the shortage. CBIAA contacted Council to express gratitude for provision of the tank and to gauge support for purchase of a similar sized tank for CBI, as it would have real value in the future.

Councillors discussed the purchase of a suitable tank at the Council workshop on 13 December 2023. They supported the Acting Infrastructure Manager seeking quotations in accordance with the Code for Tenders and Contracts. Quotations were sought from two companies. A summary of the quotes received is attached at annexure 1. The preferred quotation is from TTI Transtank as it provides tanks of a suitable width to suit the Cape Barren Island truck dimensions.

The procurement would be funded from the \$30,000 CBI budget allocation.

Statutory Requirement

There are no Statutory Requirements.

Strategic Alignment

ACCESSIBILITY/INFRASTRUCTURE

2.1 Quality public infrastructure, roads and footpaths

2.1.2 Create townships that are attractive and welcoming through improvements to community

infrastructure.

GOOD GOVERNANCE

4.1 An organisation that provides good governance, effective leadership and high-quality services, within our means

4.1.2 Improve communication channels between Council and Community to foster greater community participation and outcomes.

Budget and Financial Implications

The sum of \$30,000 is included in the current 2023/24 Budget for Cape Barren Island works.

Risk/Liability

Nil

Voting Requirement

Simple Majority.

RECOMMENDATION

That Council approve the purchase of a 10,000Ltr water tank for Cape Barren Island from TTI Transtank as detailed in attachment 1 - quotation summary.



21 Governance

21.1 Rescind O-HR5 Performance Management Policy and O-HR5-P Performance Management Procedure

Action	For Decision
Officer	Warren Groves - General Manager
File Reference	PER/0500 Human Resources
Annexures	<ol style="list-style-type: none"> 1. H R 5 Performance Management Policy 2016.01.21 [21.1.1 - 8 pages] 2. H R 5- P Performance Management Procedure 2016.01.21 [21.1.2 - 9 pages]

Introduction

Council's Policy Manual is an important document of Council as it provides direction to Staff, Management and Councillors. Many of the policies are required by, or relate to, legislation and in most instances help manage Council's exposure to risk.

Previous Council Consideration

180.09.2022	20 September 2022
06.01.2016	21 January 2016

Previous Council Discussion

Nil

Officer's Report

Council has a policy that states that policies should be reviewed every four years at the beginning of the election cycle or at Council's discretion. Staff have been reviewing the Policy Manual in its entirety and found the Performance Management Policy and Procedure (21/01/2016) was superseded by the Employee Performance and Development Policy and Procedure (20/09/2022).

I therefore recommend that Council rescinds the O-HR5 Performance Management Policy and O-HR5-P Performance Management Procedure.

Statutory Requirement

Local Government Act 1993
Work Health and Safety Act 2012

Strategic Alignment

GOOD GOVERNANCE

4.1 An organisation that provides good governance, effective leadership and high-quality services, within our means

4.1.1 Council meets its statutory obligations to manage risk, achieve financial sustainability and model good governance.

4.2 Skilled, committed and professional employees in a supportive environment

4.2.1 Maintain a framework for staff performance management, training and safety.

Budget and Financial Implications

Nil

Risk/Liability



Corporate: Duplication of policy and/or procedure may send contradicting messages to staff

Voting Requirement

Simple Majority.

RECOMMENDATION

That Council rescinds the O-HR5 Performance Management Policy and O-HR5-P Performance Management Procedure.



21.2 Quarterly Accident and Incident Report October to December 2023

Action	For Information
Officer	Richard Harley – Acting Infrastructure Manager
File Reference	RSM/0100 Accident / Incident Reports
Annexures	1. CONFIDENTIAL - 23-24 Quarter 2 Accident Incident Report [21.2.1 - 1 page]

Introduction

The Accident and Incident Report was previously reviewed by Council quarterly as part of the Quarterly Financial Reports and discussed at Workshops. The Report will be presented to Council for consideration quarterly at Council Meetings as from August 2021.

Previous Council Consideration

Provided as quarterly reports to Council as from August 2021.

Officer's Report

Please read Annexure 1 Accident and Incident Quarterly Report October - December 2023. This report is for the information of Elected Members only as it contains confidential personnel information.

Statutory Requirement

There are no Statutory Requirements.

Strategic Alignment

GOOD GOVERNANCE

4.2 Skilled, committed and professional employees in a supportive environment

4.2.1 Maintain a framework for staff performance management, training and safety.

Budget and Financial Implications

Nil

Risk/Liability

Nil

Voting Requirement

Simple Majority.

RECOMMENDATION

That the Accident and Incident Quarterly Report October - December 2023 be noted.



21.3 Use of the Flinders Council Common Seal October to December 2023

Action	For Information
Officer	Warren Groves - General Manager
File Reference	GOV/1000 Common Seal Register
Annexures	1. Comon Seal Register Oct- Dec 23 [21.3.1 - 1 page]

Introduction

The purpose of this report is to provide Councillors with an update on the use of the Flinders Council Common Seal, as per the council motion 216.09.2016 passed at the 22 September 2016 Council Meeting.

Previous Council Consideration

Considered quarterly.

Officer's Report

The use of the Flinders Council Common Seal binds the Council to act in accordance with the provisions of the document to which it is attached, and it is important that Councillors know the details of those documents so that they are aware of commitments to which the Council has become obligated.

The Flinders Council Common Seal Register was created on 26 September 2016 and is available to Councillors on request at any time. A report on the use of the Flinders Council Common Seal will be included in Council Meeting Agendas on a quarterly basis.

Annexure 1 details the use of the Flinders Council Common Seal from October to December 2023.

Statutory Requirement

Local Government Act 1993

Strategic Alignment

Not Applicable for this report

Budget and Financial Implications

Nil

Risk/Liability

Corporate: Minimum risk.

Voting Requirement

Simple Majority.

RECOMMENDATION

That the report on the use of the Flinders Council Common Seal from October to December 2023 be received.



21.4 Continuous Improvement Quarterly Report October to December 2023

Action	For Information
Officer	Warren Groves - General Manager
File Reference	GOV/1004 Continuous Improvement
Annexures	1. 23 24 Quarter 2 Continuous Improvement Report [21.4.1 - 1 page]

Introduction

This register identifies the continuous improvement that Council has developed and documented as organisational continuous improvement program.

Previous Council Consideration

The report is presented on a quarterly basis.

Officer's Report

Continuous improvement is essential within an organisation and this has been ongoing within Council for many years. A continuous improvement program was formally developed in 2022. Continuous improvement activities are documented in a register which is brought to Council on a quarterly basis.

Please read Annexure 1 – Continuous Improvement Register for the period of October - December 2023.

Statutory Requirement

There are no Statutory Requirements.

Strategic Alignment

GOOD GOVERNANCE

4.1 An organisation that provides good governance, effective leadership and high-quality services, within our means

Budget and Financial Implications

Nil

Risk/Liability

Nil

Voting Requirement

Simple Majority.

RECOMMENDATION

That the Continuous Improvement Quarterly Report October – December 2023 be noted.



21.5 Quarterly Report Against the Annual Plan October to December 2023

Action	For Information
Officer	Warren Groves - General Manager
File Reference	COU/0600
Annexures	1. 23 24 Quarter 2 Annual Plan Report [21.5.1 - 3 pages]

Introduction

The purpose of this report is to provide Councillors with progress updates on the various Annual Plan actions undertaken by the whole of Council for the second quarter of the 2023 – 2024 financial year.

Previous Council Consideration

Provided as quarterly reports.

Officer's Report

Please read Annexure 1, Quarterly Report October - December 2023.

Statutory Requirement

There are no Statutory Requirements.

Strategic Alignment

Not Applicable for this report

Budget and Financial Implications

Nil

Risk/Liability

Nil

Voting Requirement

Simple Majority.

RECOMMENDATION

That the Quarterly Report Against the Annual Plan October - December 2023 be received and accepted by Council.



21.6 Quarterly Grants Report October to December 2023

Action	For Noting
Officer	Warren Groves - General Manager
File Reference	COU/0601
Annexures	1. 23 24 Quarter 2 Grants Report [21.6.1 - 2 pages]

Introduction

This report provides Councillors with an overview of grants received by Council and the progress towards grant acquittal, along with those grants that have been applied for and are awaiting a result.

Previous Council Consideration

Provided as quarterly reports.

Previous Council Discussion

3 May 2022 Council Workshop

Officer's Report

At the 3 May 2022 Council Workshop, Councillors requested a quarterly report on grants. Please read Annexure 1 Quarterly Grants Report October – December 2023.

Statutory Requirement

There are no Statutory Requirements.

Strategic Alignment

GOOD GOVERNANCE

4.1 An organisation that provides good governance, effective leadership and high-quality services, within our means

4.1.1 Council meets its statutory obligations to manage risk, achieve financial sustainability and model good governance.

Budget and Financial Implications

As with all capital projects there will be long term financial implications which will need to be incorporated into Council's long term financial and asset management plans.

Risk/Liability

Nil

Voting Requirement

Simple Majority.

RECOMMENDATION

That the Quarterly Grants Report October - December 2023, be received.



21.7 Quarterly Service Request Report October to December 2023

Action	For Noting
Officer	Richard Harley – Acting Infrastructure Manager
File Reference	RMS/0200 Service Requests
Annexures	1. 23-24 Quarter-2 - Service Request Report [21.7.1 - 2 pages]

Introduction

This register identifies the service requests received, recommended actions and resolutions actioned by staff for the period ending 31 December 2023.

Previous Council Consideration

The report is presented on a quarterly basis.

Officer's Report

Please read Annexure 1 - Service Request Register Report October - December 2023.

Statutory Requirement

There are no Statutory Requirements.

Strategic Alignment

ACCESSIBILITY/INFRASTRUCTURE

2.1 Quality public infrastructure, roads and footpaths

2.1.1 Maintain a network of safe roads and pedestrian pathways that recognises the changing needs of the Community.

2.1.2 Create townships that are attractive and welcoming through improvements to community infrastructure.

GOOD GOVERNANCE

4.1 An organisation that provides good governance, effective leadership and high-quality services, within our means

4.1.2 Improve communication channels between Council and Community to foster greater community participation and outcomes.

Voting Requirement

Simple Majority.

RECOMMENDATION

That the Service Request Register Report October - December 2023 be noted.



21.8 Housing Working Group - December 2023

Action	For Information
Officer	Warren Groves - General Manager
File Reference	GOV/1102 Housing Working Group
Annexures	1. Working Housing Report December 2023 [21.8.1 - 3 pages]

Introduction

At the 25 January 2023 council meeting, Council resolved to form a Housing Working Group with the membership being Deputy Mayor Vanessa Grace, Cr Garry Blenkhorn, Cr Peter Rhodes, Cr Ken Stockton, the General Manager and the Development Services Coordinator. At this meeting, Council also requested a monthly report from the working group.

Previous Council Consideration

18.01.2023	25 January 2023
32.02.2023	22 February 2023
91.03.2023	22 March 2023

A report will be presented monthly.

Previous Council Discussion

25 January 2023 Council Workshop

Officer's Report

There have been no meetings of the Housing Working Group during December 2023. A dot point activity report is provided at Annexure 1.

Statutory Requirement

Nil

Strategic Alignment

LIVEABILITY

1.1 A viable population that enables the necessary services and activities required for the Community to prosper

1.1.1 Encourage and support an increased supply of affordable accommodation for long-term residential rental and purchase.

Budget and Financial Implications

Nil

Risk/Liability

Nil

Voting Requirement

Simple Majority.

RECOMMENDATION

That Council notes the report for the Housing Working Group for December 2023.



21.9 Resolution Report - January 2024

Action	For Information
Officer	Warren Groves - General Manager
File Reference	GOV/0300 Councillor Resolution Reports
Annexures	1. 2024.01.24 Resolution Report [21.9.1 - 4 pages]

Introduction

The Councillor Resolution Report identifies resolutions passed by elected members and the actions taken to implement the decisions.

Officer's Report

This Report is presented on a monthly basis. Please read Annexure 1 Resolution Report – January 2024.

Voting Requirement

Simple Majority.

RECOMMENDATION

That the Councillor Resolution Report – January 2024 be noted.

22 Closure of Meeting

